

SANIBEL FIRE & RESCUE DISTRICT  
Minutes of the Fire Commission Meeting  
May 11, 2022

Commissioners –Chairman Jerry Muench, Vice Chair Bruce Cochrane, Secretary Richard McCurry *excused*  
Fire Chief Bill Briscoe  
Deputy Fire Chief Kevin Barbot  
Division Chief Tim Barrett  
Fire Marshal Larry Williams *excused*  
Administrator Samantha Quinn

In attendance were the following: FF Reitenbach, FF Angelus, FF Steele, FF Bell, FF Clement, the Breeze Newspaper, and the general public.

Commissioner Muench opened the meeting at 9:00 AM. Commissioner Muench led the Pledge of Allegiance.

1st Order of Business: Division Chief Barrett presented the Civilian Life Saving Award to Christie Bradley; she works at the Sanctuary and is in charge of scheduling CPR classes. Sanibel Fire responded to a call at the Sanctuary where firefighters discovered Christie had performed CPR on an individual and saved their life. Division Chief Barrett read the plaque and resented the award to Christie.

2nd Order of Business: The minutes for the April 13, 2022, commission meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner Muench to accept the minutes as presented. The motion was second by Commissioner Cochrane. There was no discussion. The motion was approved unanimously.

3rd Order of Business: Administrator Quinn presented the board with the account balances as of April 30, 2022, and a Profit & Loss Budget vs. Actual October 2021 through April 2022.

Administrator Quinn reviewed the four reserve accounts to inform the board of the changes made from the April 13, 2022, board meeting. Administrator Quinn reviewed the funds that were moved to the Florida Prime account. The amounts will post in May and at the next meeting the financials will reflect those changes.

4th Order of Business: The board will review these changes again in December 2022 when the remaining CDs come up for review. Administrator Quinn and Commissioner McCurry met to discuss relocating funds from the Operating Checking Account to a new fund. An additional meeting will be scheduled with Fire Chief Briscoe to continue the conversation.

5th Order of Business: Division Chief of Training Barrett reviewed the on-going training throughout the month of May. The Medical Director will be on site for monthly training this May 20, 2022. Each shift just finished up the confined space maze drill and repelling equipment. The MERT team of Lee County agencies, Collier County, Charlotte County, and currently working on adding Sarasota County has grown and the meetings are very important for water rescue agencies. Public education for CPR certifications will continue at JN "Ding" Darling National Wildlife Refuge and the local Girl Scout Troop. The fallen Officer Neri will be having his annual memorial service this month.

6th Order of Business: Administrator Quinn went over the social media and website interactions:

Website visits April: 11,139  
Facebook post reach: 3,345  
Post Engagement: 976  
New followers: 30  
Total followers: 2,871

7th Order of Business: Commissioner Muench asked if we could update the agenda so that the financial report and social media report and together. Administrator Quinn will make the change.

8th Order of Business: Fire Marshal Williams continues annual inspections. Fire Marshal Williams is waiting on the SCCF and JN "Ding" Darling National Wildlife Refuge remodel. We just completed two Certificates of Occupancy on the island. The District participated in a meeting on the construction on the Causeway, the participants included the Public Works and Construction Division of Lee County. The funding for the project has maxxed out and the area will now be shelled and there will be no pay for vehicles. No one will be allowed to stay on the Causeway throughout the night either. Fire Marshal Williams said, SFRD asked for hydrants, but the County can't afford them. Chief Briscoe reminded the County of the large RSW car fire situation and that this is a formal advisement of this potential. The District will not stop with requesting hydrants on the Causeway. Chief Briscoe stated, we required they keep the emergency access on island.

9th Order of Business: Deputy Chief Barbot reviewed the calls. April 2021, we responded to 148 calls and May 2022 we responded to 151 calls. No reports for maintenance. Lexipol Policy writing continues and currently under review with the Union. The District has two firefighters working on their acting officer taskbooks.

10th Order of Business: Fire Chief Briscoe stated the June meeting needs to be canceled or changed and suggested canceling it over changing it. Commissioner Cochrane agreed that the meeting should be canceled. Commissioner Muench agrees. Chief Briscoe stated it will be placed in the paper by Administrator Quinn. Chief Briscoe stated the budget process will start and it looks like not much will change just the funds allocated for reserves. The Districts insurance for the building equipment and personnel did a risk assessment and deemed there was a low risk and awarded the District with a Certificate of Appreciation due to the low risk. It is looking like the District will only receive 3% rate increase. COPCN is up for renewal with the county. There is a union meeting will be after the board meeting to discuss changes to the work comp policy in the union contract.

11th Order of Business: No Years of Service to discuss.

12th Order of Business: Chief Briscoe stated that his wife is retiring and was unable to speak. Commissioner Muench stated, the Chief has decided to retire the same time as his wife, probably sometime in September. What we need to do is think about a replacement for the future, and who fits the department. Chief Briscoe has been a great leader, and we will spend some time thinking about it. At the next meeting we will be in July, and we will focus on a replacement Fire Chief in July.

13th Order of Business: Union Items to discuss. Firefighter Reitenbach stated a meeting will take place after the board meeting to get clarification with the article amendment on Workers Compensation. Firefighter Clement credentialed and Firefighter Zarick is expecting his 2nd child. Th International Firefighters Union is putting on a conference in Reno, NV, for any commissioners or mayors that are interested in attending. The event will be sometime this summer.

14th Order of Business: No Public Input to discuss.

Meeting adjourned at 9:28 AM

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Commissioner Jerry Muench

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Commissioner Bruce Cochrane

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Commissioner Richard McCurry