

MINUTES
OF
COMMISSION MEETING

Present for June 19, 2019

Commissioners - Cochrane - McCurry
Chief Matt Scott
Deputy Chief Bill Briscoe
Administrator Mary Hickey
Division Chief Tim Barrett

In attendance were the following: Tiffany Repecki - Breeze Newspaper - Bryan Clement - Tony Fontaine Robert Doerr - John Dimaria - Cliff Steele - Mike Martin - Kevin Barbot - Todd Walter - Brian Howell - John Reitenbach - Samantha Quinn

Commissioner Cochrane opened the meeting at 9:00 AM and led the Pledge of Allegiance.

Commissioner Muench and Division Chief Tassoni - were excused due to prior commitments.

1st Order of Business: The minutes from the May 8th, 2019, meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner McCurry to accept the minutes as presented. The motion was second by Commissioner Cochrane. There was no discussion. The motion was approved unanimously.

2nd Order of Business: Division Chief Barrett discussed pediatric cardiac arrest training. Infant cardiac arrest bag will assist in these stressful situations. Several of the firefighters have already successfully completed this training and are doing a fantastic job. Flow testing on our nozzles continues, this ensures we are getting the required flow out of the nozzles. McCurry asks if the nozzles are good or does any equipment need to be replaced? Discussion on replacement; currently all equipment is good. Deputy Chief Briscoe is ordering as needed. Prescribed burn today on the island, off Island Inn Road. The burn will probably be a dirty burn; current weather should send smoke to the gulf. Firefighters will be at the burn as support. Open water swims will be next week; tried this week but the weather was not adequate. Swimmers test twice a year, because all firefighters on Sanibel Island must be at a certain swim level to respond to water emergencies. Firefighters recently trained on a rescue board to rescue citizens quickly. CPR for Sanibel Sea School trained 6 students.

3rd Order of Business: Deputy Chief Briscoe: stated that the calls for May 2019, were at 131, which were down by 7 from the 138 calls in 2018. 2019 YTD calls total 859, 2018 YTD calls were 891. Tower is up, antenna on, grounding is complete. As soon as radio is up the old tower will be dismantled.

Ladder 171 and Pumper 172 are in the process of their annual pump testing. Pumper 179 is out of service, waiting for a part. Ladder 171 is due for annual testing June 28th. Stations 171 and 172 had new under sink water filtration systems installed.

Gene's Book Store will be having its final inspection this week and will be able to obtain their occupancy permit. Deputy Chief Briscoe stated that he had a meeting with the construction team from Big Arts

regarding the moving and the placement of the Stand Pipe. The sprinkler system blue prints should be ready, and they will be sending them for review by the Fire Marshal.

Deputy Chief Briscoe is in the process of getting everything ready for the 4th of July Firework's display, obtaining all permits and the validation of the company's employees.

4th Order of Business: Firefighter Todd Walter is in the process of contacting several boat manufacturers. Discussing with them what the District will need in a vessel, due to size and weight limitations. Quotes with general pictures will be coming in shortly. He has received several good options, met with one manufacturer yesterday who will eventually open up a location in Port Charlotte. Eventually a boat committee will be formed.

5th Order of Business: Administrator Mary Hickey reviewed the financial statement. The district is currently at 60% of the budget. See attached.

6th Order of Business: Chief Scott reached out to the panhandle about donating an engine. Liberty County Fire Coordinator, Chief Eddins, was the only person who responded to our request to donate. Chief Scott reviewed the letter from Liberty County. In the letter it was asked that we donate the engine to a volunteer fire department that has a budget of \$15,000 a year. The engine and station were both damaged during Hurricane Michael. Chief Scott contacted Upper Captive and they are not interested. Next month Chief Scott would like to move forward with a resolution if everyone agrees. Commissioner Cochrane said it is a great idea and let's keep perusing that.

7th Order of Business: Chief Matt Scott discussed the purchase of a new 2019 Chevy Tahoe. District Administrator Mary Hickey read the Resolution 2019-06-01 for the purchase of the 2019 Chevy Tahoe. The District will be trading in the 2016 Ford Focus. Mary calls for the adoption of Resolution 2019-06-01. Commissioner Cochrane moves for a motion and Commissioner McCurry 2nds the motion. There was no further discussion. The motion was unanimously approved.

8th Order of Business: Chief Scott discusses Resolution 2019-06-02 which is to adopt the new 2019 Employee Policy Handbook. Chief Scott asks the Commissioners if they have reviewed the new handbook. Commissioner Cochrane and Commissioner McCurry say they have both reviewed the handbook and can move forward with a resolution. Mary calls for the adoption of Resolution 2019-06-02. Commissioner Cochrane moves for a motion and Commissioner McCurry 2nds the motion. There was no further discussion. The motion was unanimously approved.

9th Order of Business: Recognition of Captain Kevin Barbot with 9 years of service and Firefighter-Medic Alma McClure with 3 years of service.

10th Order of Business: Chief Scott discussed moving forward with union negotiations; the Chief is still waiting for some numbers. July 8th is the next union meeting. Currently we have soft numbers which has allowed for appropriate projections; once we receive our solid figures a budget can be created. Hopefully a resolution can be created for the next meeting; if the numbers are good for all parties.

11th Order of Business: Chief Scott asked if the Commissioners had any items. Commissioner McCurry discussed the conference and specifically reviewed the training on Ethics, District Website, team

building, and overall how positive and educational the conference was. Potential changes for the District moving forward after discussion on "seeing what fits". Commissioner McCurry asked for more information on contracts, specifically noting that a majority of the department is union. Discussion continued on employees who are not in the union or those employees who do not have a contract. Chief Scott stated typically Chiefs have a contract though he does not have a contract, because it has never been brought up. Chief Scott is the only Fire Chief in the County that doesn't have a contract. Typically, a Fire Marshal's or Administrative positions do not have contracts.

Commissioner McCurry asked about the Website and Ethics. He also requested more information from the last meeting concerning the Chain of Command. Commissioner McCurry said this would all be more appropriately discussed after the meeting.

12th Order of Business: All title changes will be made by the next Commissioner Meeting.

13th Order of Business: Chief Scott introduced Sanibel Fire and Rescue District newest hires: Samantha Quinn, Assistant Administrator and Firefighter Bryan Clement.

14th Order of Business: Commissioner Cochrane made the motion to adjourn the meeting at 9:36 AM. Commissioner McCurry seconded the motion. There was no Discussion. The motion was unanimously approved.

COMMISSIONER MUENCH

COMMISSIONER COCHRANE

COMMISSIONER MC CURRY