

MINUTES
OF
COMMISSION MEETING

Present for September 11, 2019

Commissioners - Cochrane - McCurry
Chief Matt Scott
Deputy Chief Bill Briscoe
Administrator Mary Hickey
Fire Marshal Rick Tassoni

In attendance were the following: Chuck Balaro, Breeze Newspaper - Mike Martin - John Reitenbach - John DiMaria - Cliff Steele - Arian Moore - Samantha Quinn.

Commissioner Cochrane opened the meeting at 4:04 PM and led the Pledge of Allegiance. Chief Matt Scott led a moment of silence for the remembrance of those lost on September 11th, 2001.

Commissioner Muench and Training Officer Barrett, were both excused due to prior commitments.

1st Order of Business: The minutes for the July 10th, 2019, meeting were reviewed and accepted by the Board Members. A motion was made by Commissioner McCurry to accept the minutes as presented. The motion was second by Commissioner Cochrane. There was no discussion. The motion was approved unanimously.

2nd Order of Business: Administrator Mary Hickey reviewed the financial statement. The financials are on schedule for the year. Administrator Hickey stated we just received a \$300 check from Lee County. Commissioner McCurry asked if this is the final check we will receive for the fiscal year. Mary and Chief Matt Scott said no, the district receives funds throughout the year due to taxes being paid later.

3rd Order of Business: Deputy Chief Bill Briscoe reviewed Training Officer Barrett's highlighted items for the month. A MERT drilling was conducted on Cabbage Key, with a total of 17 Fire Districts and County Agencies participating. Several CPR classes are scheduled throughout the coming month. Monthly Target Solutions training is currently on the Endocrine System. A report on the monthly call volume for August will be given at the next scheduled meeting. Current project completions: the radio tower at Station 172, roof repairs at Station 172, electrical projects at both Station 171 and 172 are all complete, the generators at both stations have just had their scheduled maintenance completed and both are in good working order and fuel for the generator at Station 171 was topped off at the beginning of the month. All batteries have been replaced in Engine 172. Engine 172 was taken in for a DEF issue caused by a coolant leak. We are waiting to hear back from Sutphen to see if this is a recall or covered under warranty from Cummins.

4th Order of Business: Fire Marshal Rick Tassoni discussed the three large construction projects on the Island. The Big Arts project is moving at a rapid pace, with a scheduled completion date by the end of the year. The IL Cielo Restaurant project is moving quickly, they are spending a large sum of money for the remodel, they have an anticipated completion in November of this year. The Shell Museum

project is running behind, but we are doing everything we can to help them stay on schedule. Commissioner McCurry welcomed Fire Marshal Rick Tassoni back after his extended absence.

5th Order of Business: Deputy Chief Bill Briscoe reviewed the process of the boat purchase that will be taking place soon. They are looking at 5 different vendors. By the end of November, they should have it narrowed down to three boats and three bids. The District received documentation from the County requesting a signed resolution for the approval of the purchase of the new boat and a copy of the resolution sent to the County for the WCIND grant portion.

6th Order of Business: Chief Matt Scott gave a department update. We have a new website that is up and running for the public to view, there are a few internal network issues associated with the website, but we are working with Streamline and CRS Technology Consultants to resolve these matters. The website is fully compliant and user friendly for the public and for internal updates on the site.

7th Order of Business: Chief Scott was asked by the Brotherhood Ride to be an escort on their ride across Florida. The event will honor fallen First Responders and will start in Titusville, with various stops throughout a 6-day period. Chief Scott is asking the Board for permission to use his District vehicle for the event and stated the organization will be paying for fuel used for the Ride. Chief stated he will be taking a week of vacation to participate in the Ride. Commissioner McCurry asked if insurance coverage will extend to this event. Administrator Mary Hickey said yes, if permission is given by the Board for the Chief's participation. Commissioner Cochrane and Commissioner McCurry agreed to allow Chief Scott to participate in the Brotherhood Ride event.

8th Order of Business: Chief Scott recognized years of service for the month of August to Lieutenant Brian Howell with 18 years of service; and himself, Chief Matt Scott, with 26 years of service. No one was hired in the month of September.

9th Order of Business: Chief Scott discussed Resolution 2019-09-03, which allows Administration to enter into a contract with Lightning Fleet Solutions for the installation of emergency lighting and other response equipment for the 2019 Chevy Tahoe, at a cost of \$11,123. After the reading of Resolution 2019-09-03, Administrator Hickey calls for its adoption. Commissioner Cochrane moves for the adoption and Commissioner McCurry seconds the motion. There was no further discussion. The motion was unanimously approved. All Commissioners agreed to adopt the resolution.

10th Order of Business: Chief Scott discussed Resolution 2019-09-04, which allows Administration to enter into a contract with ESO to purchase and upgrade to a new incident and daily reporting computer program to replace the old "Firehouse" computer program, at a cost of \$13,190. After the reading of Resolution 2019-09-04, Administrator Hickey calls for its adoption. Commissioner McCurry moves for the adoption and Commissioner Cochrane seconds the motion. There was no further discussion. The motion was unanimously approved. All Commissioners agreed to adopt the resolution.

11th Order of Business: Chief Scott discussed Resolution 2019-09-05, which allows Administration to issue a check for \$460,352.78, for the purchase of the 2018 Sutphen Custom Pumper, which had been designated for purchase this fiscal year. After the reading of Resolution 2019-09-05, Administrator

Hickey calls for its adoption. Commissioner Cochrane moves for the adoption and Commissioner McCurry seconds the motion. There was no further discussion. The motion was unanimously approved. All Commissioners agreed to adopt the resolution.

12th Order of Business: Chief Matt Scott asked Firefighter John Reitenbach, Union Representative, if he had anything to add. Firefighter Reitenbach informed the group that a vote has passed to ratify Article 10 - Section 10.1 of the current Union contract. Chief Scott said it will be signed next month by Commissioner Jerry Muench as he is the Chairman of the Board. Firefighter Reitenbach asked if it had to be signed at the Commission meeting. Chief Scott said yes.

13th Order of Business: Firefighter Mike Martin informed the group of a recent call in which an elderly resident accidentally pinned their dog under their electric recliner. They were able to safely remove the dog and the resident was extremely grateful.

14th Order of Business: Commissioner McCurry stated to Chief Scott, that he would like to be the liaison between the District's Audit Firm and the Board. Chief Scott said that it is up to the Commissioners. Commissioner Cochrane said that sounds like a good idea.

15th Order of Business: Commissioner McCurry asked why there is no August Commission Meeting. Commissioner Cochrane said they choose not to hold a Commission Meeting in August. Commissioner McCurry asked why the August meeting was not used to review the new fiscal year budget. Administrator Mary Hickey said the budget needs to be completed prior to August and we do that in July.

16th Order of Business: Commissioner McCurry asked if the Assistant Administrator has access to everything. Administrator Mary Hickey said yes.

17th Order of Business: Commissioner McCurry asked Chief Matt Scott, why he did not have a contract with the District. Chief Matt Scott said that the contract was up to the Board. Commissioner McCurry stated it would give everyone some breathing room, and that is something we should look at. Commissioner McCurry asked if the Board could have a meeting with him, to talk about this and weigh out the pros and cons. Chief Scott said no, not as a Board. Commissioner McCurry said he would research it.

18th Order of Business: Commissioner Cochrane stated that we should revisit the Commissioner's compensation packet, as we haven't had a change in years. He feels we have fallen behind compared to our other Commissioners, he asked who should research this. Chief Scott and Administrator Hickey said they would do the research for this. Chief Scott asked if there are any specific areas. Commissioner Cochrane said he doesn't have any specific area, he just wants to know where they stand with other Commissioners.

19th Order of Business: Deputy Chief Briscoe informed the group on Lieutenant John Murray's upcoming retirement, on October 31st. There is a ceremony and reception planned for November 8th at 6:00 PM, at the Community House. Commissioner McCurry asked about the Annual Christmas Party. Chief Scott said the date has already been set, we always use the first Saturday of December. Administrator Hickey said the room is already reserved and set at the Sundial Resort.

20th Order of Business: Commissioner McCurry made the motion to adjourn the meeting at 4:37 PM. Commissioner Cochrane seconded the motion. There was no discussion. The motion was unanimously approved.

COMMISSIONER MUENCH

COMMISSIONER COCHRANE

COMMISSIONER MC CURRY